



Now and at the Hour of Our Death
Volume 2: Valuable Information for when a Loved One Dies



The Bereavement Ministry of
Christ Our Redeemer Catholic Church
1028 White Point Road, Niceville, FL 32578

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PARISH BEREAVEMENT CONTACT INFORMATION

Planning a funeral for your loved one is difficult, and Christ Our Redeemer staff and volunteers are prepared to help you on this journey.

Secretary

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Bereavement Counselors

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OPTIONS FOR FUNERAL MASS (Dates and times are not final until it has been approved by the parish office)

Monday & Wednesday: 9am, 1pm, or 2pm

Tuesday: No funeral Masses due to Adoration

Thursday, Friday, & Saturday: Between 10am and 2pm

Vigil Service and/or visitation usually occur the evening before or 30 minutes to 1 hour before the funeral Mass.

Livestream available upon request

The livestream video link will be available at www.facebook.com/CORCatholic, or corcatholic.org/live-streamed-mass shortly before the funeral Mass. Mass times are listed using CST.

Programs

You will need to provide a photo (jpeg), names of lectors, gift bearers, person doing eulogy; for the back of program you will need to provide the obituary or a favorite prayer.

Flowers & Photos:

You are welcome to bring photos and mementos to display in the Narthex. A portrait (8x10 or 11x14) can be placed in the Sanctuary. Please designate someone to remove the items immediately after Mass.

REQUIRED INFORMATION FOR DEATH CERTIFICATE

DATA NEEDED TO PREPARE DEATH CERTIFICATE

- ___ Full Legal name
- ___ Date of Birth, City, County and State of Birth
- ___ Parents' Full Legal Names including Mother's Maiden Name
- ___ Social Security Card (or number)
- ___ Name and Date of Birth of Spouse (Maiden Name of Wife)
- ___ Legal Residence—County and whether inside City Limits
- ___ Years of Education and Type of Degree
- ___ Occupation and Industry
- ___ Veteran Information (General Service Information, Branch of Military)
- ___ Name of Cemetery, City and State

OTHER HELPFUL INFORMATION TO HAVE WHEN MAKING ARRANGEMENTS

- ___ Birth Certificate (if available)
- ___ Military Record of Separation or Form DD214, if applicable
- ___ List of surviving relatives and their cities of residence
- ___ Recent photograph—important for staff to reference for your loved one's complexion, cosmetics and hair style
- ___ Recent photograph for Newspaper/Website Obituary
- ___ Biographical notes - organizations, hobbies, community involvement, etc.
- ___ Insurance paperwork
- ___ Pre-arrangements with funeral home or cemetery (if any)
- ___ Memorial contribution preference
- ___ Date of marriage

CLOTHING - Generally a full set of clothing is utilized, including undergarments. Shoes are not necessary. For women, a dress or outfit closed at the neckline and long sleeves is desirable. Please bring a favorite lipstick and nail polish if worn by your loved one. For men, a suit or sport coat is appropriate. Casual clothes with long sleeves and a closed neckline are appropriate as well. Please confirm with funeral home about their requirements.

OTHER PERSONAL ITEMS - Jewelry, watches, eye glasses and religious or personal items (rosary, medals) may be brought in when the arrangements are made. On the day of the funeral, the funeral home will confirm which items you wish to be left in the casket and which are to be removed.

CREMATION— Check with funeral home for their clothing requirements.

WHEN A LOVED ONE DIES

THINGS THAT MUST BE DONE AS SOON AS YOU CAN

IMMEDIATE ATTENTION TO:

- ☐ Signed Certificate of Death
- ☐ Exact location of burial or crematory
- ☐ Location of service and type of service
- ☐ Clothing and jewelry for deceased
- ☐ Selection of scripture and readings
- ☐ Charitable contributions for memorials in memory of deceased
- ☐ Floral arrangements
- ☐ Arrange transportation & lodging for out-of-town guests
- ☐ Food for family & guests
- ☐ Items for memento display and special wishes of deceased
- ☐ Funeral and Burial Plans / Contracts

PLAN TO NOTIFY AS SOON AS POSSIBLE:

- ☐ All relatives
- ☐ All friends
- ☐ Priest and church
- ☐ Funeral Director
- ☐ Pallbearers
- ☐ Cemetery
- ☐ Doctor
- ☐ Employer of deceased
- ☐ Organist & Vocalists
- ☐ Newspapers regarding notices
- ☐ Social Security Administration
- ☐ Veterans Administration
- ☐ Insurance agent
- ☐ Religious, fraternal, civic organizations & unions
- ☐ Attorney, accountant, financial planner & executor of estate
- ☐ Credit card companies
- ☐ Utility companies
- ☐ Landlord or mortgage company
- ☐ Post office to forward deceased mail

The funeral home will help in many areas and answer all your questions.

They usually help with all the details such as time of visitation and funeral service, marking of grave, guest book and memorial/prayer cards, ordering death certificates, the obituary, etc.

Date and time of Funeral Mass MUST be approved by parish office before it is final.

WHEN A LOVED ONE DIES

THINGS THAT MUST BE DONE AS SOON AS YOU CAN ~ continued

SECURE VITAL STATISTICS (required for documents):

- ☐ Full name, complete address and phone number
- ☐ Date of birth, place of birth
- ☐ Marital status
- ☐ Education attainment
- ☐ Citizenship
- ☐ Father's name and birthplace
- ☐ Mother's name, maiden name and birthplace
- ☐ Social Security number
- ☐ Veteran's Serial/Service number
- ☐ Date & place of service, date of discharge and very important DD214
- ☐ How long at current residence/former residence
- ☐ Occupation, job title, nature of work & history
- ☐ Location of work place, telephone number

COLLECT DOCUMENTS AND PAPERWORK:

- ☐ Will & Trusts
- ☐ Birth certificate/legal proof of age
- ☐ Citizenship papers
- ☐ Social Security card or number
- ☐ Marriage license
- ☐ Veteran's discharge papers (DD214)
- ☐ Insurance policies (life, health, accident, property, auto)
- ☐ Disability claims
- ☐ Bank books/listing of accounts and numbers
- ☐ Other financial accounts _____
- ☐ Other retirement plans _____
- ☐ Property deeds
- ☐ Cemetery deed or proof of ownership
- ☐ Auto titles or bill of sale
- ☐ Income tax returns, receipts & cancelled checks

PAY BILLS:

- Funeral expenses
- Clergy, organist & vocalist—If you desire to make a donation
- Florist
- Obituary
- Telephone and other utilities
- Medical (hospital, doctors, ambulance, etc.)
- Current & urgent bills (mortgage/rent, taxes, installment payments, etc.)

SAFE DEPOSIT BOX:

If you have a safe deposit box, make sure you get what you need out of it before the bank knows of the death. Once they are notified of the death the safe deposit box will be sealed and you will not be able to get to it.

*REMEMBER:

Two Types of Death Certificates may be Needed:

One Type has "Cause of Death" _____copies

One Type has "***No Cause of Death***" _____copies

Funeral Home will help you determine how many are needed

PHONE NUMBERS FOR QUICK REFERENCE

FUNERAL HOMES

Heritage Gardens Funeral Home & Cemetery 850-729-1955
2210 Partin Drive N, Niceville, FL 32578

McLaughlin 2 locations:

1. **McLaughlin Twin Cities** Funeral Home 850-678-7768
1405 E. John Sims Parkway, Niceville, FL 32578

2. **McLaughlin Mortuary** 850-244-5163
17 Chestnut Ave. SE, Fort Walton Beach, FL 32548

Emerald Coast Funeral Home 850-864-3361
161 Racetrack Road NW, Fort Walton Beach FL 32547

Davis Watkins Funeral Home 850-864-1822
113 Racetrack Rd NE, Fort Walton Beach, FL 32547

Whitehurst Powell Funeral Home 850-682-3052
436 W James Lee Blvd, Crestview, FL 32536

Clary-Glenn Funeral Home 850-835-2511
150 East Highway 20, Freeport, FL 32439

Barrancas National Cemetery ~ Pensacola, FL: 850-453-4108

Arlington National Cemetery ~ Virginia 1-877-907-8585 (M-F 8:00 a.m.-5:30 p.m. EST)
1-877-907-8585 (Sat 9:00 a.m. - 1:00 p.m. EST)

ICS Cremation & ICS Crematory 1-800-503-3013

National Cremation Society 1-800-863-3006

OBITUARY TEMPLATE

_____, of _____,
(Full name of deceased) (Age) (City) (State)

Died _____
(Date of Death)

He/She was preceded in death by _____

He/She is survived by _____

The family will receive friends _____

Funeral services will be held _____

Interment/Entombment _____

Memorials may be made to _____

Additional information about the deceased _____

BURIAL/INTERMENT AT BARRANCAS CEMETERY

Barrancas National Cemetery

850-435-4108

www.cem.va.gov

If you are honoring your loved one's wishes to be buried at Barrancas National Cemetery, there are policies you need to be aware of to avoid confusion and disappointment when the day comes. Those of you with a military background will be acquainted with the many rules and regulations that follow with all things military. Strict adherence to policies may be very frustrating for those of you who have lived a civilian life. However, the reason Barrancas remains so beautiful is the strict adherence to the policies in place. There are NO exceptions to the policies. The information below is meant to alleviate as much frustration as possible.

The number one congressional complaint with national cemeteries is their policy on floral arrangements. You are allowed to bring as many arrangements as you would like to the shelter where the services will take place. Only 3 arrangements go to and remain at the grave site. You are responsible for bringing all the other arrangements home.

To be present at the grave site you must either have a military ID card or arrive 45 minutes prior to the service to the Pass & ID building at the gate to obtain a pass. If you choose to meet at Olive Baptist Church and process into the base with the police escort you **WILL** be escorted off the base with the police escort following the service even if you have an ID or pass. The same number of cars that enter the base in the group will be escorted off base immediately following the service at the shelter. We highly recommend you enter on your own and meet up at the shelter to save the trip back off base and through the gate again if you intend to visit the grave site. If you enter in the group without an ID or pass you will **NOT** be allowed back to the grave site unless you go back through the gate and get a pass.

BURIAL/INTERMENT AT BARRANCAS CEMETERY (cont.)

Family is **NOT** allowed at the grave site until the burial or interment has taken place. Immediately following the service at the shelter (there are 2 shelters, A and B; make sure you know which one your service is located at) the ground crew will prepare the site for your loved one and those that came in with the police escort will be taken off base. If there are cremains present it will be approximately 30 minutes before you can visit the grave site. If a body present, family cannot visit until 3:30pm. This is the policy and there are no exceptions. We understand this causes family and friends additional stress during an already stressful time. These are considerations that need to be taken into account when choosing Barrancas. We hope having this information laid out clearly helps minimize frustration.

Many burials and interments are happening daily at Barrancas and it is run beautifully. The start time of the service is non-negotiable. If your pastor, priest, speaker or even family are late, the service still begins on schedule. Please allow a bit of extra time to get everyone to the cemetery. It is much better to arrive early than to miss the service of your loved one due to traffic or a huge line at Pass & ID. The base has informed us you may often sit on the bridge leading to NAS Pensacola waiting for 10-15 minutes if you arrive at lunch time, so plan for that. When you arrive at Pass & ID, tell them immediately that you are there for a funeral and give them the service time. They will prioritize you in an attempt to make sure you are present at the service.

Family that does not have an ID card can obtain a 6 month pass at Pass & ID at the gate to visit their loved ones at Barrancas and renew as needed.

Directions to Barrancas National Cemetery—NAS Pensacola

Travel to Pensacola via I-10 or US-98 (through Gulf Breeze).

From Gulf Breeze:

Follow Bayfront Pkwy to East Main St. to Barrancas Ave. then left onto Navy Blvd. to West Winthrop Ave. then right to your destination:

Olive Baptist Church –Warrington Campus

103 W Winthrop Ave., Pensacola, FL 32507

From I-10:

Exit onto I-110 South to Cervantes Street, then exit and turn right onto Cervantes and proceed to A Street and turn left, continue to Barrancas Ave. then left onto Navy Blvd. then right on West Winthrop Ave. to your destination:

Olive Baptist Church—Warrington Campus

103 W Winthrop Ave., Pensacola, FL 32507

- Line up vehicles in the parking lot behind the funeral coach
- The Funeral Director will lead the procession onto the base, through the security checkpoint.
- Make sure to have both headlights and emergency flashers on while in procession.